

**WASHINGTON TOWNSHIP PLANNING BOARD
SUBDIVISION APPLICATION FORM
PART A - GENERAL INFORMATION
(Required For All Subdivisions)**

Fee Paid \$ _____ Date Received _____
Deposit Paid \$ _____ Date Received _____

1. Date of Application: _____
2. Type of Application: (check applicable items)
 Minor Subdivision Sketch Plat
 Lot Line Adjustment Preliminary Subdivision
 Time Extension Final Subdivision
 Resolution Amendment Variance
 Concept Plan Other
3. Applicant's name, address, phone number and E-mail address:

4. Present owner's name, address, phone number and E-mail address:

5. Attorney's name, address, phone number and E-mail address (if applicable):

6. Location of Subdivision:
Street _____
Block _____ Lot _____ Zone _____
7. Area of tract to be subdivided: _____ Acres
8. Total number of lots in subdivision _____
Number of proposed flag lots _____
9. Are there any recorded restrictions that apply to the land to be subdivided which are not shown on the plat?
Yes _____ No _____
10. Development plans: (check one)
 Sell lots only Construct home(s) for sale
 Other (specify) _____

11. Has this tract been involved in a prior application before the Planning Board or Board of Adjustment? Yes ___ No ___
If yes, name of Board _____ Date _____
Type of application _____
Action taken _____

12. Name, address, E-mail address, phone number and title of person preparing the plan:

13. I hereby certify that the above information is correct to the best of my knowledge.

Applicant's Signature

WASHINGTON TOWNSHIP PLANNING BOARD
SUBDIVISION APPLICATION FORM
PART B - MINOR APPROVAL CHECKLIST
(Required Only For Minor Subdivisions)

Applicant's Name _____

Indicate (Y) or (N) for compliance with Checklist Items

ITEMS REQUIRED FOR A COMPLETE APPLICATION

1. ___ Fifteen folded prints of plat and accompanying documents showing all information required by Chapter 175, Subdivision of Land, §§ 175-24, 175-25 and 175-26.
2. ___ Six completed applications (Parts A, B and C).
3. ___ Payment of administrative fee and review deposits.
4. ___ Payment of property taxes. Property taxes paid through _____, 20 ___
Signed _____ Tax Collector
5. ___ If applicant is not owner, submit letter from owner authorizing submission of plan.
6. ___ If waiver of Chapter 175, Subdivision and Land Development, § 175-43, regarding road improvements is requested, submit a statement by engineer/surveyor of reasons for such request.
7. ___ For each proposed flag lot(s), submit the necessary documents demonstrating compliance with Chapter 217, Zoning, § 217-37.
8. ___ For subdivisions creating flag lots, upon selection of a public hearing date, notice must be sent to those property owners on the same side of street within twice the zone lot width from proposed flag lot access strips.
9. ___ Delineation of and classification of wetlands as defined in N.J.A.C. 7:7A-2.5 on the tract and within 150 feet of tract by a wetlands expert and statement of expert's qualifications and:
 - a. ___ Written statement by said wetlands expert that no wetlands exist on the tract nor within 150 feet of the tract; or
 - b. ___ Addition of wetlands delineation and transition zones on plat and conservation easements for wetlands/transition zones, plus letter by said wetlands expert confirming wetlands/transition zones, plus copy of letter from Natural Heritage Program indicating presence or absence of threatened and/or endangered species on the site; or
 - c. ___ Request for waiver of wetlands delineation where wetlands are in a remote and unaffected portion of the tract.
10. ___ Soil disturbance application. Compliance with Chapter 164, Soil Removal, § 164-12, Fees.
11. ___ Letter from Township Engineer stating that plat complies with ordinance requirements and all information required by ordinance to accompany plat has been received.
12. ___ Driveway opening permit(s). Applications from the Department of Public Works (908 876-3382).
13. ___ Submission of completed Washington Township Highlands Information Questionnaire
14. ___ For any application that falls within the definition of "Major Highlands Development" as defined by the Highlands Water Protection and Preservation Act and does not fall within any of the exemptions provided in the Act, a Highlands Preservation Area Approval must be obtained

PRIOR TO SCHEDULING A HEARING DATE:

15. ___ Property corners must be clearly marked by the applicant prior to site inspection by Minor Subdivision Committee. Appointment with the Minor Subdivision Committee for a site inspection must be arranged by the applicant after submission of the application.

FORM LS-B1 July 2005

**WASHINGTON TOWNSHIP PLANNING BOARD
SUBDIVISION APPLICATION FORM
PART C - STATEMENT ON VARIANCES/WAIVERS
(Required for Minor and Preliminary Subdivisions)**

Applicant's Name _____

VARIANCES FROM ZONING ORDINANCE REQUIREMENTS (Chapter 217)

_____ None required.
_____ Variances required as listed below:

Section	Brief Description
_____	_____
_____	_____
_____	_____
_____	_____

WAIVERS FROM LAND SUBDIVISION ORDINANCE REQUIREMENTS (Chapter _____)

_____ None required
_____ Waivers requested as follows:

Section	Brief Description
_____	_____
_____	_____
_____	_____

WAIVERS AND/OR DE MINIMIS EXCEPTIONS FROM RESIDENTIAL SITE IMPROVEMENT REQUIREMENTS

_____ None required
_____ Waivers / DeMinimis Exceptions requested as follows:

Section	Brief Description
_____	_____
_____	_____
_____	_____

LIST OF APPROVALS REQUIRED FROM FEDERAL AND STATE AGENCIES:

_____ None Required
_____ As listed below

Section	Brief Description
_____	_____
_____	_____
_____	_____

Engineer's/Surveyor's Certification: I, _____, hereby certify that I have read Chapters 175 and 217 of the Township ordinances and that the plat and accompanying documents were prepared under my supervision and

comply with said chapters, except for the above waivers and/or variances.

Signed by: _____

Title: _____

SEAL

License Number:

Address: _____

Phone Number: _____

Date: _____

FORM LS-C July 2005