**WASHINGTON TOWNSHIP HISTORIC PRESERVATION COMMISSION**

**MINUTES**

 August 3, 2016

This regularly scheduled meeting of the Washington Township Historic Preservation Commission (HPC), advertised in the *Observer Tribune* and the *Daily Record* in accordance with the Open Public Meeting Act and posted on the Municipal Building bulletin board and the Washington Township (the Township) website, was called to order at 7:15 by Chairman Stokes.

**Present:** Eileen Stokes, Jennifer Gorini, Leah Korbel, Susan Penney

**Absent:** Ed Gagne, Gregg Forsbrey

**Minutes**

* **The July 6, 2016 and the July 20, 2016 minutes were tabled for the next meeting.**

**Applicants**

* **Junior Women’s Club, 28 Schooley’s Mountain Road, German Valley Historic District (GVHD), Block 27 Lot 26, Clothing Donation Bin.** Andrea Alfieri attended the meeting to represent the Junior Women’s Club. The Junior Women’s Club attended the July 6, 2016 HPC meeting to discuss options for the clothing donation bin located in the GVHD. The Junior Women’s Club found a new location for the clothing donation bin in the back of the property. They will also put two plastic, collapsible, temporary signs along the road advertising the clothing donation bin. A Certificate of Appropriateness (COA) is not required for these signs as they will be temporary. They will also have a hand painted sign reading “racks” hanging in the window of 28 Schooley’s Mountain Road that does not require a COA. Susan Penney moved to grant a COA to allow the clothing donation bin to be moved into the parking lot behind the principal structure on the property. Leah Korbel seconded the motion. Eileen Stokes, Jennifer Gorini, Leah Korbel, and Susan Penney unanimously approved the motion. RO 08-01-16.

**Old Business**

* **CLG Training.** Jennifer Gorini, Leah Korbel, Susan Penney, Eileen Stokes, and Jessica Forman attended the Joint Free Public Library of Morristown, Morris Township, and the Morris County Trust for Historic Preservation’s “Protecting Natural and Historic Places” presentation on Thursday July 21, 2016.
* **East Mill Sidewalks.** The retaining wall design is still being re-engineered. The HPC will want to see the revised plans.

**New Business**

* **Jessica Forman will be appointed to the HPC at the August 14 meeting.** Jessica Forman arrived to the meeting at 8:37.
* **Roehrich Salvaged Architectural Items Discussion.**  The remaining architectural items are currently being stored in the Land Trust mill. The Land Trust has an interest in potentially selling the items. The HPC agrees that it is a good idea for the Land Trust to utilize the items in a local historic structure and/or to sell the items to help make their match for their recent grant from the Morris County Historic Preservation Trust Fund. The grant is to update their Preservation Plan and to fix the crack in their intake arc+
* **New Homeowner Letter.**
	+ 1 East Mill Road sold. The HPC needs to confirm this.
	+ 2 Schooley’s Mountain Road sold. The HPC needs to confirm this.
	+ 8 Schooley’s Mountain Road is for sale. The HPC will speak to the listing agent to get more information on their sale status.
	+ The HPC must monitor other houses for sale to issue new homeowner letters when they are sold.
* **Observer-Tribune Letter to the Editor.** A recent article in the Observer-Tribune confuses the Historic Preservation Commission and the Historical Society. The author suggested that a Letter to the Editor clarify the information. Leah Korbel will write the letter.
* **Green Fest.** Scheduled for Saturday September 10 with a rain date of September 24 from 4:00 to 7:30. Let Eileen Stokes know if you are available to volunteer at the booth.

Eileen Stokes, Jennifer Gorini, Leah Korbel, and Susan Penney unanimously adjourned the meeting at 10:04.

Respectfully Submitted,

Jennifer Gorini

Unanimously approved November 2, 2016. Motion by Leah Korbel, second by Eileen Stokes.