**WASHINGTON TOWNSHIP HISTORIC PRESERVATION COMMISSION**

**MINUTES**

November 16, 2016

This regularly scheduled meeting of the Washington Township Historic Preservation Commission (HPC), advertised in the *Observer Tribune* and the *Daily Record* in accordance with the Open Public Meeting Act and posted on the Municipal Building bulletin board and the Washington Township (the Township) website, was called to order at 7:08 by Chairman Stokes.

**Present:** Eileen Stokes, Jennifer Gorini, Leah Korbel, Gregg Forsbrey

**Absent:** Susan Penney, Ed Gagne, Jessica Forman

**Minutes**

* The **July 6, 2016, July 20, 2016, September 7, 2016, and October 6, 2016** minutes were tabled for the next meeting.
* **November 2, 2016.** Gregg Forsbrey made a motion to approve the minutes as written. Leah Korbel seconded the motion. Eileen Stokes, Jennifer Gorini, Leah Korbel, and Gregg Forsbrey unanimously approved the minutes.

**Applicants**

* **The meeting was opened to members of the public.** One member of the public, Dick Kellner, was in attendance.
* **Wagner, 10 East Mill, German Valley Historic District (GCHD), B28 L29, Continuation of Public Hearing on September 7, 2016.** Mr. Wagner provided drawings of the proposed addition including Drawings A-1, A-2, A-3 and, A-4 of the front elevation, rear elevation, right side elevation, and main level plan dated October 3, 2016 by Casper G. Huizenga, Architect. The height of the addition was reduced by a foot and half as requested. The pitch of the roof was also changed. The exterior materials will be the same as the existing building besides the roof will be sheet metal. The roof will have enclosed eaves and side gutters. An exterior staircase may or may not be part of the final design depending on fire code requirements; the plans currently show no exterior stairs. Also, the material and design of the front door may change. Chairman Stokes requested that Mr. Wagner provide plans of any changes.

Mr. Wagner brought a sample of the arch polymer decorative millwork that he proposes to install along the roofline of the principal building on the lot. This millwork will replace the millwork that was removed along the front of the building. The original millwork is still on the sides of the building. The materials appeared to be an acceptable substitute because it has the appearance of wood. The design is different from the original millwork but the HPC determined it to be acceptable. The HPC requested that the original millwork on the sides of the building be preserved.

Leah Korbel moved to accept the proposed addition plans and the substitute millwork as presented at this meeting. Gregg Forsbrey seconded the motion. Eileen Stokes, Jennifer Gorini, Leah Korbel, and Gregg Forsbrey unanimously approved the Certificate of Appropriateness (COA) for the proposed addition and the decorative millwork. COA 11-01-16.

* **Evans, 19 Heath Lane, Schooley’s Mountain Historic District (SMHD), B30 L29, Stone Wall.** A new laid up stone wall was built in July with rock from the property and without mortar. The wall was appropriately constructed with the appropriate materials. Gregg Forsbrey moved to accept the stone wall as built. Leah Korbel seconded the motion.
* **Coffeepotter, 24 Schooley’s Mtn. Rd, B27 L23, GVHD, Sign Application** –auto
* **Wieczorek, 10 Schooley’s Mtn. Rd, B28 L36, GVHD, fire escape extension** –not visible

**Old Business**

* **East Mill Sidewalk and Retaining Wall.** Eileen Stokes and Gregg Forsbrey conducted a field visit on November 16 and approved the color and design.
* **8 Schooley’s Mountain Road – Porch.** Oil was found in the soil from an oil tank and the State is requiring the property owner to clean it up. The property owners temporarily removed the porch to clean the soil but the porch will go right back up as is.

**New Business**

* **Budget 2017.** Chairman Stokes proposed a draft budget for next year.
* **New Calendar.** Next year’s calendar will remain the same as this year.
* **German Valley Stone Arch Bridge.** Repair work to the German Valley Stone Arch Bridge was not done correctly. Chairman Stokes will pursue ensuring that maintenance work is reviewed with the HPC.
* **GoToWebinar – Main Street Matters.** Webinar tomorrow November 17 at 2:00.

Eileen Stokes, Jennifer Gorini, Leah Korbel, and Gregg Forsbreyunanimously adjourned the meeting at 9:47.

Approved January4, 2017. Motion: Korbel. Second:

Respectfully Submitted, Forbrey. AYES: Forsbrey, Gorini, Korbel, Stokes. Nays:0

Jennifer Gorini Abstain: Boerner-Lay, Forman, Nebesni, Penney.