



**APPLICATION FOR ZONING PERMIT**  
**WASHINGTON TOWNSHIP, MORRIS COUNTY**  
43 Schooley's Mountain Road, Long Valley, NJ 07853  
Phone: 908-876-3315, ext. 1246  
E-Mail: zoning@wtmorris.net

**The following references may be useful to complete your Application for Zoning Permit:**

- Washington Township's Interactive Map  
[www.wtmorris.org > Maps \(along top\) > Washington Township's Interactive Map](http://www.wtmorris.org > Maps (along top) > Washington Township's Interactive Map)
- Schedule of Area, Yard, and Building Requirements  
[www.wtmorris.org > Departments \(along top\) > Zoning Enforcement \(in drop down\) > Schedule of Area, Yard, and Building Requirements](http://www.wtmorris.org > Departments (along top) > Zoning Enforcement (in drop down) > Schedule of Area, Yard, and Building Requirements)
- Township CodeBook (Zoning is Chapter 217)  
[www.wtmorris.org > Government \(along top\) > Township Codebook \(in drop down\)](http://www.wtmorris.org > Government (along top) > Township Codebook (in drop down))

**Property Information**

Address: \_\_\_\_\_

Block: \_\_\_\_\_

Lot: \_\_\_\_\_

Zone: \_\_\_\_\_

**Applicant's Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Description of work to be authorized under this Zoning Permit: \_\_\_\_\_

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**The following attachments are required depending on the project type:**

- New Construction / Addition / Accessory Structure (including those less than 200 square feet)**
  - Survey showing proposed improvements (improvements can be hand-drawn) including location, dimensions, and estimated distances to property lines
  - Proposed percent improved lot coverage, including all structures, surfaces, and improvements (including porous pavers, gravel, and stone, pool areas) that reduce or prevent the absorption of stormwater into land
  - \$50.00 cash or fee check made out to Washington Township
- Residential Interior conversions, including but not limited to, basement finishing, in-law suites, and new bathrooms, bedrooms, or kitchens.**
  - Sketch of current and proposed floor plans
  - \$15.00 cash or fee check made out to Washington Township
- Entrance Pillars / Gates / Fence / Signs/ Donation Bins**
  - Survey showing proposed location (improvements can be hand drawn)
  - Residential - \$15.00 cash or fee check made out to Washington Township
  - Non-Residential - \$25.00 cash or fee check made out to Washington Township
- Home Business / Occupation**
  - Completed Application for Accessory Use Home Occupation Home form  
[www.wtmorris.org > Departments \(along top\) > Zoning Enforcement \(in drop down\) > Application for Accessory Use Home Occupation](http://www.wtmorris.org > Departments (along top) > Zoning Enforcement (in drop down) > Application for Accessory Use Home Occupation)
  - \$25.00 cash or fee check made out to Washington Township
- Affidavit in Support of Request for Waiver of Site Plan / Change in Use / Change of Tenant**
  - Completed Affidavit in Support of Waiver of Site Plan / Change of Use / Change of Tenant form  
[www.wtmorris.org > Departments \(along top\) > Zoning Enforcement \(in drop down\) > Affidavit in Support of Waiver of Site Plan / Change of Use / Change of Tenant](http://www.wtmorris.org > Departments (along top) > Zoning Enforcement (in drop down) > Affidavit in Support of Waiver of Site Plan / Change of Use / Change of Tenant)
  - \$50.00 cash or fee check made out to Washington Township
- Referral to Zoning Board or Planning Board for Certificate of Non-Conforming Use/Structure, Site Plan, Conditional Use, Variance, etc.**
  - Supporting Documentation, including previous Board approvals
  - \$50.00 cash or fee check made out to Washington Township

**For new construction, additions, and accessory structures, answer the following questions:**

YES NO Are slopes of over 15% grade being disturbed with the proposed construction?

*If yes, engineering review may be required in accordance with §217-38 of the Township CodeBook. Your application will be forwarded to the Land Use Coordinator at landuse@wtmorris.net for additional application requirements.*

YES NO Is the township ridgeline on or within 100' of the subject property? The Ridgeline Protection Zone is shown on Washington Township's Interactive Map.

*If yes, accessory structures greater than 200 square feet, pools and patios greater than 2,000 square feet, and additions greater than 25% of the existing footprint may require engineering review in accordance with §217-38F of the Township CodeBook. Your application will be forwarded to the Land Use Coordinator at landuse@wtmorris.net for additional application requirements.*

YES NO Will this project create more than 2,000 square feet of new impervious cover or 5,000 square feet of disturbance?

*If yes, engineering review is required for compliance with §170 Stormwater Control of the Township CodeBook. Your application will be forwarded to the Land Use Coordinator at landuse@wtmorris.net for additional application requirements.*

YES NO Is this property in a Historic Preservation District or on a historic register?

*If yes, review is required by the Washington Township Historic Preservation Commission in accordance with §217-133 of the Township CodeBook. Contact hpc@wtmorris.net for review requirements. Provide a copy of the approval once obtained.*

YES NO Is this property in the Highlands Preservation Area and will result in more 0.25 acres of disturbance or require approval by the New Jersey Department of Environmental Protection?

*If yes, provide completed Highlands Exemption Determination Form available at www.wtmorris.org > Departments (along top) > Zoning Enforcement (in drop down) > Highlands Exemption Determination Form. If an exemption does not apply to your project, consultation with the Highlands Council may be required. More information is available at www.nj.gov/njhighlands.*

YES NO Are there wetlands within 150 feet of the proposed construction?

YES NO Are there streams, rivers, or ponds within 300 feet of the proposed construction?

YES NO Is there a floodplain near the proposed construction?

*Wetlands, streams, and floodplains are shown on Washington Township's Interactive Map. If yes to any of these three questions, New Jersey Department of Environmental Protection review may be required. More information is available at www.nj.gov/dep/landuse.*

**I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE.**

\_\_\_\_\_  
Signature of Owner/Applicant

\_\_\_\_\_  
Date

**ZONING OFFICER APPROVAL  
(THIS APPROVAL IS NOT A BUILDING PERMIT)**

This is to certify that \_\_\_\_\_ is approved on Block \_\_\_\_\_ Lot \_\_\_\_\_ as a:

Use or structure permitted by Ordinance on a lot conforming to Ordinance requirements.

Use or structure permitted by Ordinance on a lot conforming to Ordinance requirements, subject to the following conditions: \_\_\_\_\_

Use or structure permitted by Ordinance on a lot not conforming to Ordinance requirements for:

Front yard setback  Side yard setback  Rear yard setback

Lot Size  Lot Frontage  Lot Width

Other \_\_\_\_\_

Structure or use approved by the Planning Board / Zoning Board of Adjustment as a site plan review / conditional use / variance on \_\_\_\_\_ subject to the conditions of Resolution Number \_\_\_\_\_, attached.

Valid nonconforming use as established by:

Finding of the Zoning Board of Adjustment on \_\_\_\_\_ subject to Resolution Number \_\_\_\_\_, attached.

By the undersigned Zoning Officer based evidence supplied by the applicant as specified on the attached documents and within one year of the ordinance change that resulted in the nonconformance.

\_\_\_\_\_  
Signature of Zoning Officer

\_\_\_\_\_  
Date